Grand-Duché de luxembourg.

ILNAS

Institut luxembourgeois de la normalisation, de l'accréditation, de la sécurité et qualité des produits et services

SMEs,

Strenghten your competitiveness with standards!

ILNAS, your standardization partner in Luxembourg

Marc CLEMENT

October 11th, 2012

ILNAS Missions

ILNAS, a skilled network dedicated to competitiveness and consumer protection

standardization
operated by ILNAS/OLN

market surveillance

digital trust

accreditation

notified bodies...

legal metrology

NSB Competencies

Organisme luxembourgeois de normalisation (OLN) is Luxembourg's National Standards Body (NSB) and Committee Member to European and International Standardization Organizations

International level

European level

National level

Services

What we do?

➢ Grant access to standardization

➢ Set up standards and other standardization deliverables at national level

➢ Implement European standards at national level

➢ Develop partnership with Universities and Research organizations

➢ Facilitate SME's involvement in European and International Standardization

➢ Manage the National Standardization Mirror Committees (NMC)

What we offer?

➢ "Searching and ordering standards *via* Internet (ILNAS e-Shop)

➢ Free of charge consultation of standards at ILNAS premises (*e*Library)

➢ "No Pay to Play" conditions to get involved in Technical Committees (TC)

Standards:

a common language in our daily business (technical esperanto)

"technical specification": a specification contained in a document which lays down

the characteristics required of a product such as levels of quality, performance, safety

or dimensions, including the requirements applicable to the product

as regards the name under which the product is sold, terminology,

symbols, testing and test methods, packaging, marking or

labelling and conformity assessment procedures.

"standard": a technical specification approved by a recognized standardization body

for repeated or continuous application, with which compliance is not compulsory.

Existing Standards myths

« Standards aren't relevant to my business »

« Standards only apply to products »

« We don't need standards, we already have the best solution »

« I don't have a say in the content of standards »

« Standardization is expensive »

How can you as economic actor

« live standardization »?

... possible approaches:

To read or to write standards!
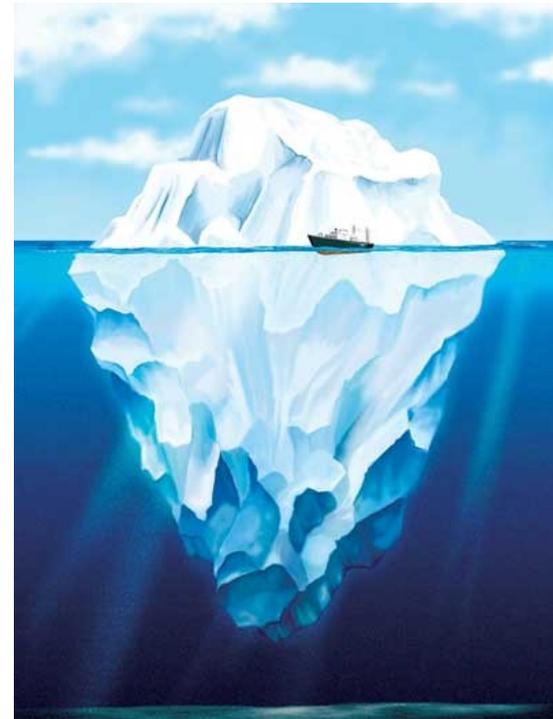
1st Approach : To be ruled by standards and just buy and read standards

Availabe standards *via* ILNAS/OLN

Drafts, Final adopted texts, Guides, Technical Reports, ...

➢ European Standards: CEN & CENELEC

➢ International Standards: ISO, ISO/IEC & IEC

➢ Foreign National Standards: DIN (Agreement DE NSB)

Caracteristics

➢ Format : Exclusively by electronic means (PDF format)

➢ Language : French, German and English

➢ Copyright : watermarked and ruled by user licenses

https://ilnas.services-publics.lu/

2nd Approach : Active Participation in Standardization

How to make a standard – Essential questions:

1 – Who can propose a new standard?

➢ Everyone

2 – Who writes the standard?

➢ Volunteer experts

3 – Who provides support help?

➢ National Standards Bodies

Standardization Mechanism: 4 Major Milestones

PROPOSAL STAGE

Confirmation of the need, Submission New Work Item Proposal

Time frame: 3 years

PREPATORY & COMMITTEE STAGE

Setting up of the WG, Consensus-building phase

ENQUIRY & APPROVAL STAGE

Circulation for comments, Voting process

PUBLICATION STAGE

Ratification and implementation by NSBs

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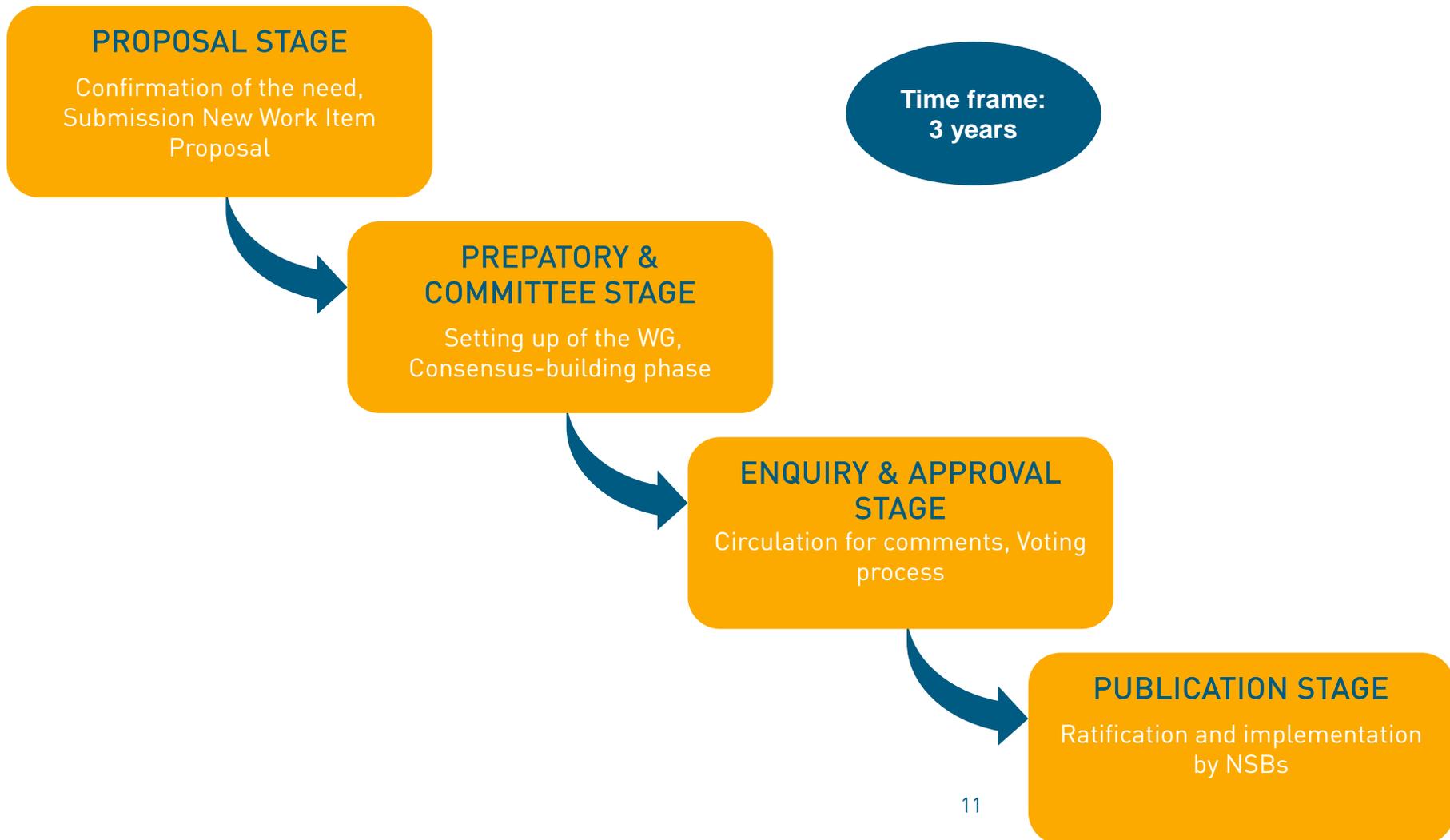
Actors/participants to the process (all interested and concerned parties)

Trade Associations

Consumer Bodies

Professional Institutions

Certification Bodies

National Committee

Standards Users

Government Departments

Research Organizations

Enforcement Bodies

Educational Bodies

Trade Unions
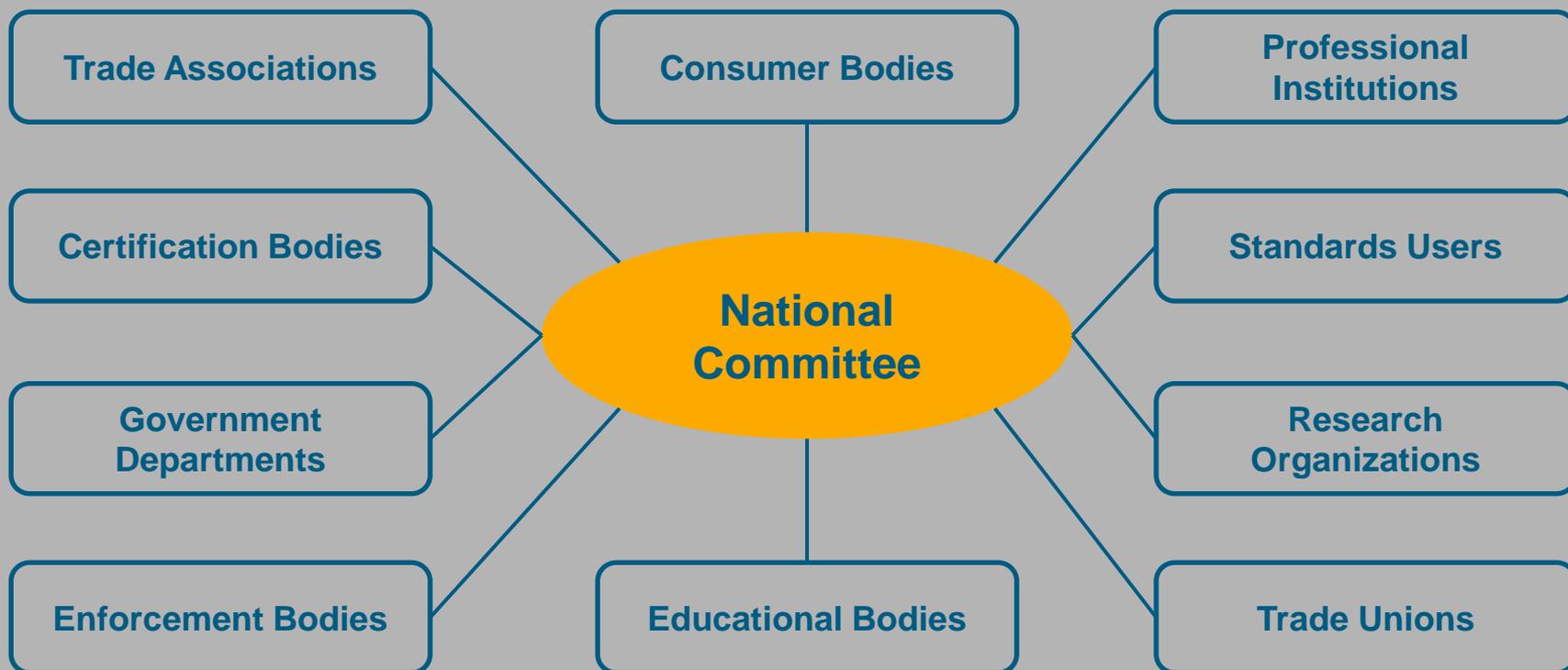
Experts, delegates and stakeholders at national level

Standardization Expert Groups – participation and voting (approval) process

European Technical Committees
CEN, CENELEC, ETSI

International Technical Committees
ISO, IEC, ISO/IEC

NSB (Organisme luxembourgeois de normalisation)

« National Mirror Committees »

Expert Group on National Standards

Expert Group on European Standards

Expert Group on International Standards

Experts, delegates and stakeholders at national level
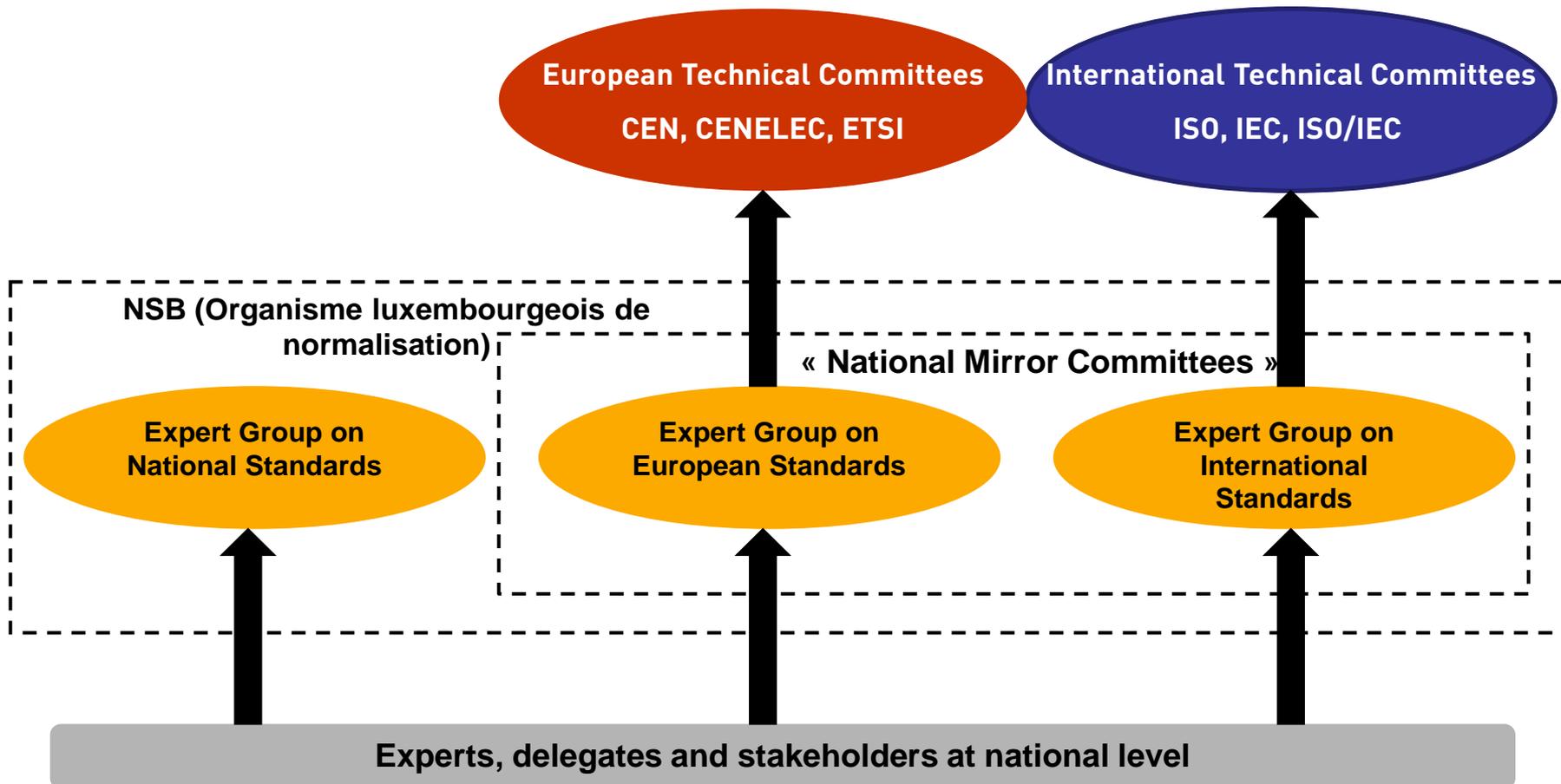
Standard Development Stages

Review of Standards

Publication stage
(Stage 60)

3 years

Review of Standards
(Stage 90)

Confirmation

Revision

Withdrawal

Systematic Review every five years after the first review
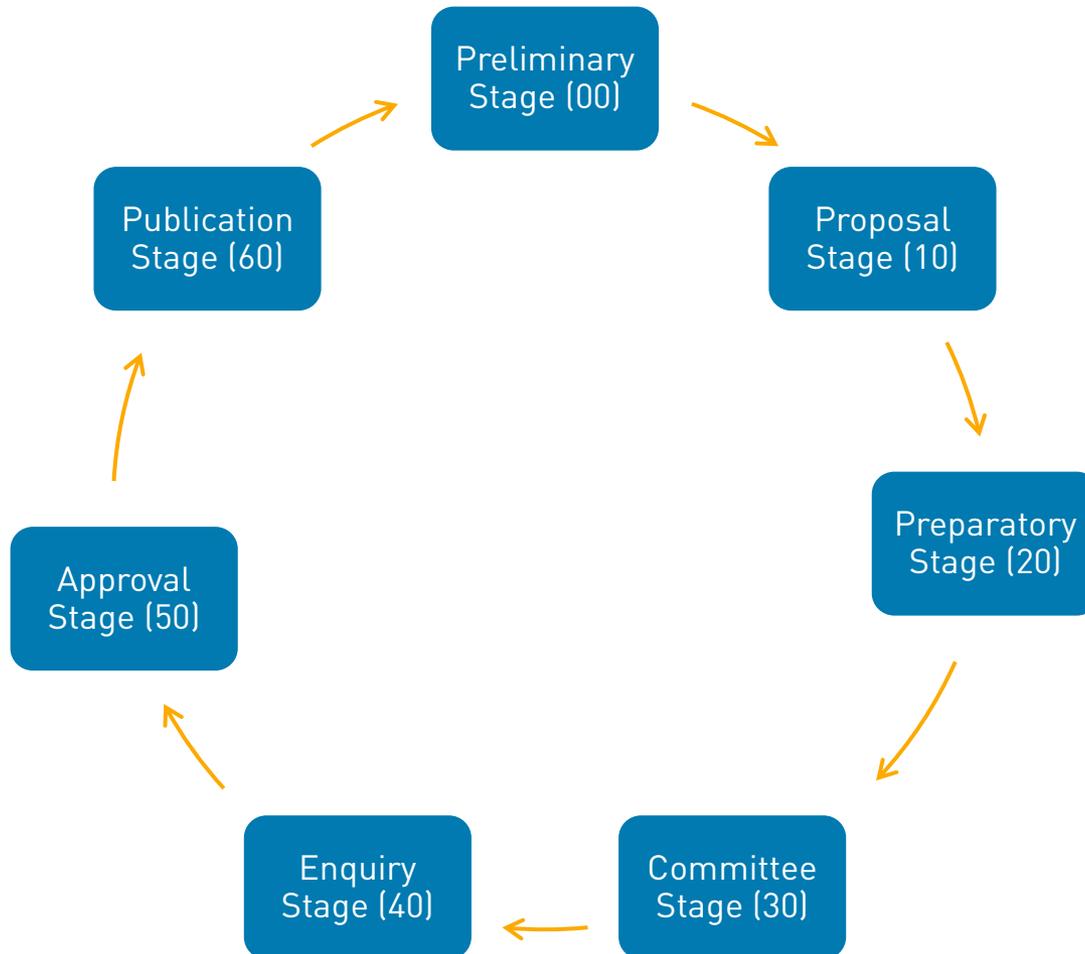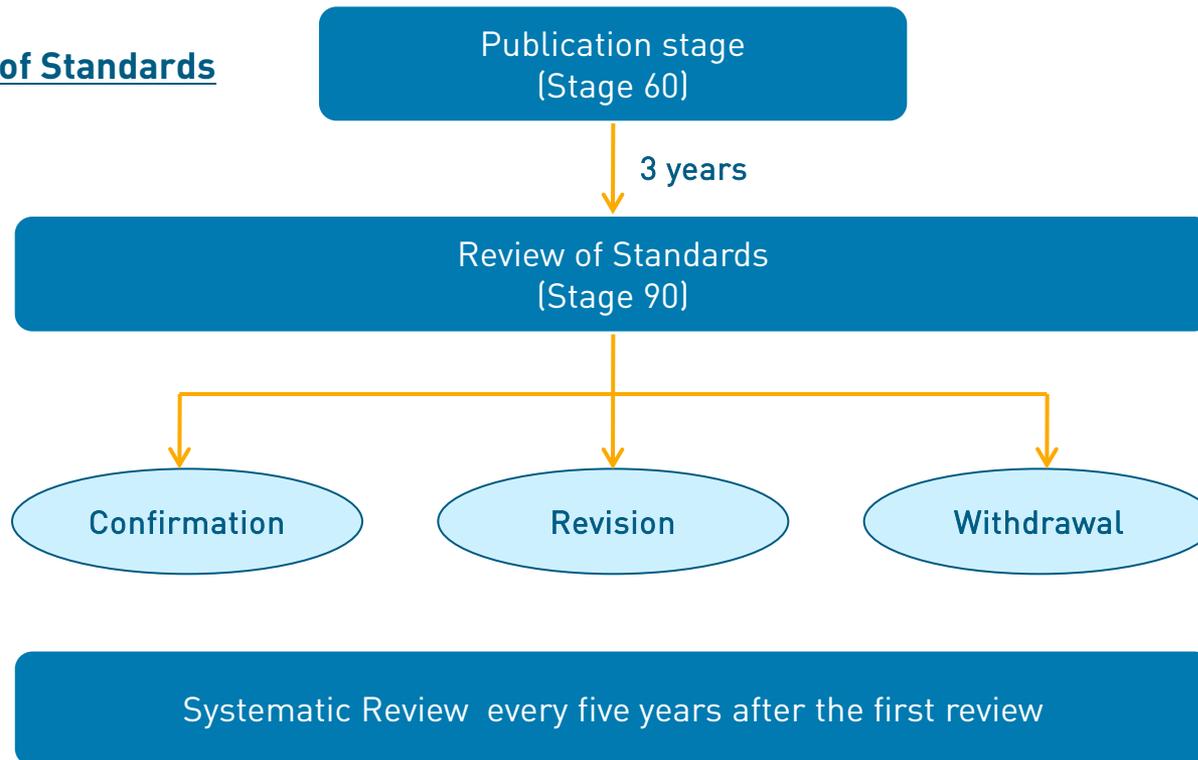
Your way of participation to tomorrow's standards

ILNAS Policy & Management System

➢ Politique ILNAS/OLN/P001 : Politique relative à la participation dans les comités techniques de normalisation

	Organisme luxembourgeois de normalisation		
ILNAS	**ILNAS/OLN/P001** Politique relative à la participation dans les comités techniques de normalisation		
	05.07.2010	Version 03	Page 2 de 8

Link: http://www.ilnas.public.lu/fr/publications/normalisation/travaux-normalisation/ilnas-oln-P001-politique-participation-comite-technique-03.pdf

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Procedure « Registration to Technical Committees »

Application Form to Technical Committee Participation
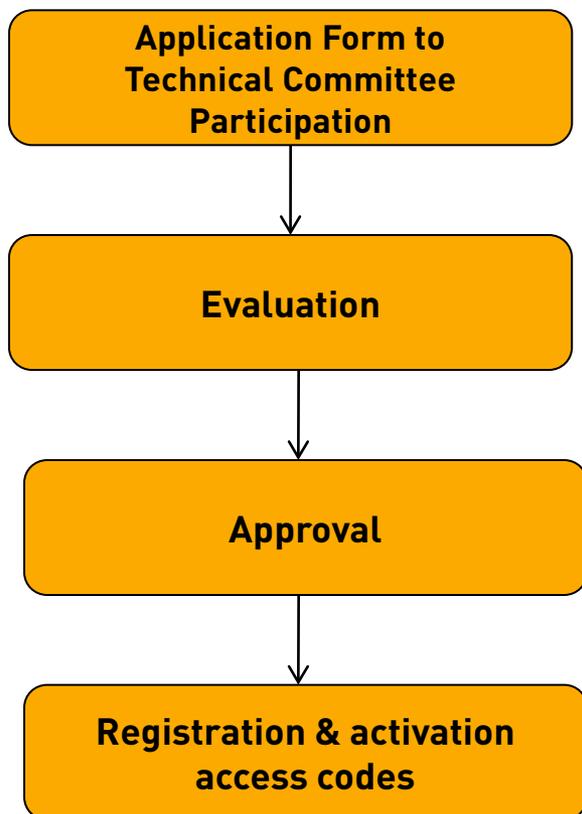
Sending application file by letter or e-mail:
- Form ILNAS/OLN/F001
- Letter of motivation
- CV
- Signed copy of ILNAS/OLN/P001

Evaluation

Compliance & file check

Approval

Board Meeting (Comité de direction Normalisation) :
- Analysis : professional know how + national interest
- Decision on registration

Registration & activation access codes

Registration to « Registre national des délégués en normalisation » :
- Notification of the decison by letter
- National registration to the Technical Committee
- Creation access account

Link : http://www.ilnas.public.lu/fr/publications/normalisation/travaux-normalisation/ILNAS-OLN-Pr001-Procedure-Inscription-Comite-Technique-V03.pdf

Rights and Duties

Rights

- ➢ Access to committee documents (TC working documents)

- ➢ Active contribution to draft standards

- ➢ Vote on future standards (national interests)

- ➢ Participation to European and/or International meetings (fees charged to the delegate)

- ➢ Use of the Logo « Member of ILNAS Network »

Duties

- ➢ Respect of the ILNAS/OLN Policy and the rules laid down for the use of the logo (ILNAS/OLN/A003)

- ➢ Non-communication of the content of committee documents to third parties

- ➢ Standardization activity within the Technical Committee involved

- ➢ Periodical report to OLN (Personal activity, Meetings, Comments, etc.)

Registre national des délégués en normalisation (Registry of all involved delegates)

(Monthly update)

ILNAS	Processus Normalisation		
	Registre national des délégués en normalisation		
Approuvé par : Marc Clement	04.09.2012	Version 52	Page 2 de 18

Secteur :	Nombre de Comités et Sous-comités suivis (sans tenir compte des WGs) :	Nombre de Groupes de travail suivis :	Nombre d'inscriptions :
CEN	46	40	99
CENELEC	3	1	4
CEN/CENELEC	1	1	2
ECISS	4	2	10
IEC	2	1	3
ISO/IEC	7	15	56
ISO	36	35	107
Total :	99	95	281

Lien : http://www.ilnas.public.lu/fr/normalisation/participation-aux-travaux-de-normalisation/index.html

Provided support: Handbook and monthly training sessions
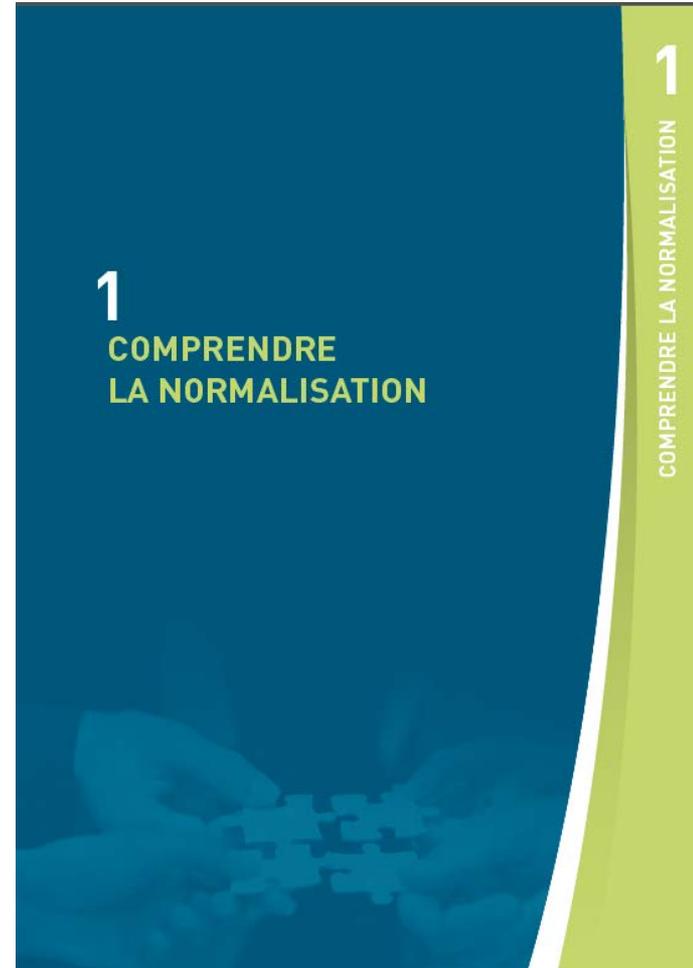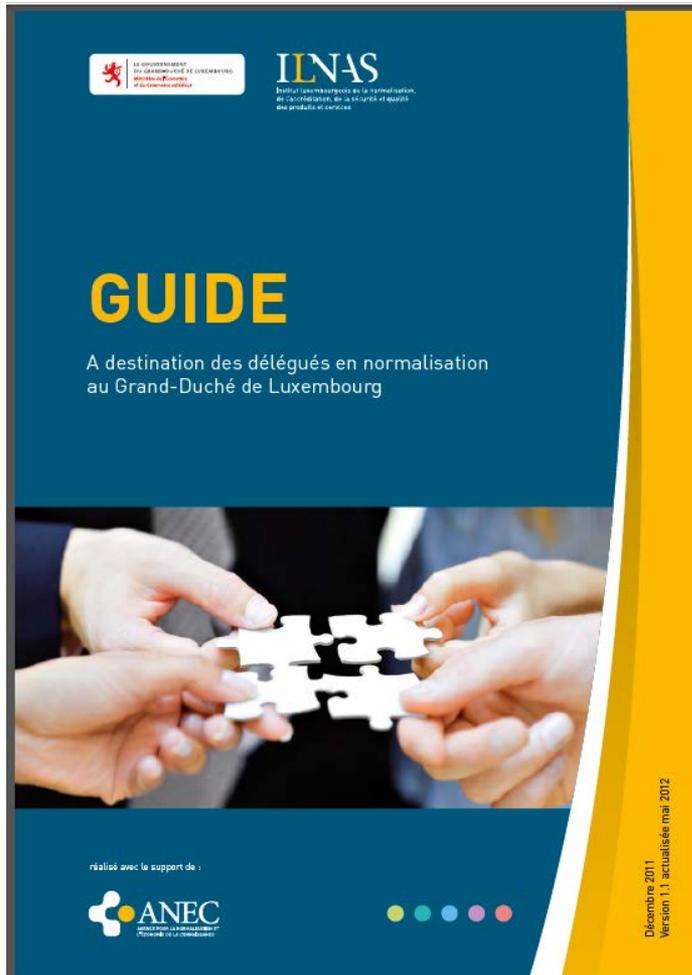
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PARTICIPER À LA NORMALISATION AU GRAND-DUCHÉ DE LUXEMBOURG

PARTICIPER À LA NORMALISATION AU GRAND-DUCHÉ DE LUXEMBOURG

3

ACCÉDER AUX DOCUMENTS DES COMITÉS TECHNIQUES [ECOMMITEES]

ACCÉDER AUX DOCUMENTS DES COMITÉS TECHNIQUES [ECOMMITEES]

4
PROCÉDER À UN VOTE ÉLECTRONIQUE (E-BALLOTING)

PROCÉDER À UN VOTE ÉLECTRONIQUE (E-BALLOTING)

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APPENDIX

- PRINCIPAUX ACRONYMES UTILISES

- GLOSSAIRE

- ANNUAIRE DES PERSONNES DE CONTACT

- SITOGRAPHIE

APPENDIX : ACRONYMES - GLOSSAIRE - ANNUAIRE - SITOGRAPHIE

Take up the standardization process!

Do you have technical expertise in your domain?

Are you interested in anticipating the future market requirements?

Are you interested in having *« your say »* within standardization?

Remember:

Setting standards means setting the market

(*« Celui qui fait la norme fait le marché ! »*)

Offered conditions: No Pay to Play

Join a Technical Committee in relation to your activity domain !

Thank you for your attention

Contact

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