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A002



OLAS responsibilities

Modifications: complete revision of document

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1. The accreditation certificate and its technical appendix

OLAS delivers a certificate to the accredited body/CAB including a technical appendix detailing activities for which accreditation has been granted as an integral part of this certificate.

The certificate and its technical appendix contain the following information:

- The OLAS name and logo,
- The uniterm identity and the address of the accredited laboratory or body together with, if appropriate, any restriction to a particular site and/or sector of activity,
- An accreditation number,
- A reference to the modified law dated 4th July 2014 and to the Grand-ducal regulation dated 28 December 2001,
- A certificate of conformity with a reference to an accreditation standard,
- The stated term of validity of the certificate and the surveillance program,
- The issue date (date the certificate issue takes effect),
- The following information concerning certification bodies:
 - A brief description of the accreditation system type
 - Standards and/or standard related and regulatory documents that are the basis for certified products, services, persons or management systems
 - Industrial sectors, as necessary
 - Products categories, as necessary
 - Personnel categories, as necessary
- The following information concerning inspection bodies:
 - Inspection body type as set out in ISO/CEI 17020
 - The area and scope of inspections for which the accreditation has been awarded
 - Regulations, standards and specifications stating the requirements to be met within the framework of inspections
- The following information concerning laboratories:
 - Calibrations, to include the type of measurements carried out, the range of measurements and the uncertainty of the least reliable measurement (best measurement range)
 - Tests or test types carried out and the materials or products subject to testing, including if appropriate, methods used.

The technical appendix is updated whenever it is necessary.

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2. Acceptation et refus des équipes d'audit et des observateurs

The OLAS is responsible for providing long enough in advance all relevant information to the CAB with regard to names of the assessment team as well as names of any observer (e.g. OLAS team, authorities, etc.) to allow the CAB to formulate an objection to the appointment or to any team member or observer if there is a valid justification for that (see OLAS procedure *P002 - Performing assessments and definitions*).



3. Publication of date and information of competent authorities

The « National Register of Accreditation » is published on the internet (<https://portail-qualite.public.lu>) containing the following information:

- The name and address of accredited laboratories or bodies
- The dates of granting and expiration of accreditations
- Certificate numbers and validity end dates
- Technical appendices with accreditation scope.

If OLAS is required by law or authorized by contractual arrangements to release confidential information, the CAB will be informed accordingly, unless prohibited by law.

According to article 5, §7 of the modified ILNAS Law of the 14th of July 2014, OLAS has to inform all competent authorities without any delay in case of an identification of any risk in relation with the assessed domain that endangers health and safety of people or health and the welfare of animals or the environment.

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In case of major changes the accredited body shall:

inform OLAS immediately of all major changes, relating to its accreditation, for:

- the legal status, the commercial or the organizational property of the body;
- the body, the management and the staff in key positions;
- key policies;
- Resources and premises;
- the scope of accreditation;
- any other area that may affect the ability of the body to meet accreditation requirements.