
 OFFICE LUXEMBOURGEOIS D'ACCREDITATION ET DE SURVEILLANCE	A004 – Models of Accreditation scope			
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A004



Scope of Accreditation

Modifications: p. 5; 8; 9; 10 and 11

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1. Purpose

The purpose of this appendix is to present the models of accreditation scopes used by OLAS included in application forms F001A, F001B, and F001C. These models are used to draft the accreditation scopes validated by the audit team.

The models presented here are used to identify the domains covered by the accreditation. The project of accreditation scope must be validated by a person authorized to commit the organization. This document is used as basic information to prepare the assessment of the body. The project can be amended if necessary to reflect the findings open by the audit team.

An accreditation scope is a dynamic document that evolves with extensions or withdrawals of areas as required by the accredited body.

The accreditation is only covering the domains included in the accreditation scope. This scope is linked to the certificate to give full comprehension of the accreditation. The scope is available in the National Register of accreditation on the OLAS website.

2. Definition

Scope of accreditation: See the definition given in the appendix *A012 – Management of fixed and flexible scopes*.

3. Laboratories


3.1 Sample of accreditation scope for testing and medical laboratories

Please refer to F001B.

The **general and technical domains** are defined in the appendix *A005 – Accreditation domains covered by OLAS*.

The policy and the procedure for the management of fixed and flexible scopes are defined in the appendix A012.

Sample of accreditation scope for a testing and a medical laboratory:


		OFFICE LUXEMBOURGEOIS D'ACCREDITATION ET DE SURVEILLANCE	
Laboratory:		Standard: ISO/IEC 17025 / ISO 15189	
Contact:		Accreditation no:	
Street:		Version:	
Town:			
Country:			
Telephone:			
Fax:			
E-mail:			
Accreditation scope for a testing / medical laboratory			
General domain: (Please fill in one table for each general domain)			
Technical domains:			
Objects submitted to testing or analyse <small>(ex. products, materials, samples, matrix or equipment)</small>	Characteristics or measured properties	Measurement principles and equipment <small>(ex. manual or automatic measurement)</small>	Testing methods <small>(ex. published, adapted, internally validated)</small>

3.2 Sample of accreditation scope for calibration laboratories

Please refer to F001B.

The **general and technical domains** are defined in the appendix *A005 – Accreditation domains covered by OLAS*.

Sample technical appendix for a calibration laboratory:

		OFFICE LUXEMBOURGEOIS D'ACCREDITATION ET DE SURVEILLANCE		
Laboratory:		Standard: ISO/IEC 17025		
Contact:		Accreditation no:		
Street:		Version:		
Town:				
Country:				
Telephone:				
Fax:				
E-mail:				
Accreditation scope for a calibration laboratory				
Technical domains:				
Objects submitted to calibration	Characteristics or measured properties	Calibration methods <small>(ex. published, adapted, internally validated)</small>	Measuring range	Calibration and Measurement Capability (CMC) <small>Enlarged uncertainty (k=2)</small>


4. Inspection bodies



4.1 Sample of accreditation scope for inspection bodies

Please refer to F001A.

The **general and technical domains** if inspection bodies working on the domains of building are published in the document *ITM – Périmètres d'accréditation des organismes d'inspection œuvrant dans le domaine du bâtiment*.

Sample of accreditation scope for an inspection body:

			OFFICE LUXEMBOURGEOIS D'ACCREDITATION ET DE SURVEILLANCE		
Body:		Standard : ISO/IEC 17020			
Contact:		Type of inspection body:			
Street:		Accreditation no:			
Town:		Version:			
Country:					
Telephone:					
Fax:					
E-mail:					
Accreditation scope for an inspection body					
General domain:					
Technical domains:					
Object submitted to inspection	Phase and type of inspection	Reference frames			
Installations, buildings, devices, components, equipment...	Inspection before final, periodic, prior commissioning, before delivery, conformance, of new products, etc.	<ul style="list-style-type: none"> - standards-based, - regulations - <u>European directives (+modules, annex, articles, if applicable)</u> - documents of reference - internal procedures - technical specifications 			

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5. Products, systems and person certification bodies

5.1 Sample of accreditation scope for certification bodies

Please refer to F001C

For the general domains select from: certification of the following management system types: quality, environmental, information security, medical device quality management, occupational health and safety management systems, personnel, industrial products, food or agriculture products, other (provide detailed description).

For certification standards select from: ISO 9001, EN ISO 14001, ISO 27001, ISO 13485, OHSAS 18001, products or person certification standards, other (provide detailed description).

The **general and technical domains** for products, systems and person certifications bodies are defined in the appendix *A005 – Accreditation domains covered by OLAS*.


For technical domains for the certification of management systems according to the standards ISO 9001, ISO 14001 and ISO 18001 select from:

1. Agriculture, hunting, forestry, fishing, aquaculture
2. Mining and quarrying
3. Agriculture and food processing industries
4. Textile and clothing industries
5. Leather and shoe-making industries
6. Woodworking and wood products industries
7. Paper and cardboard industry
8. Publishing
9. Printing
10. Coking and oil refining
11. Production and processing of nuclear materials
12. Chemical industry, manufacture of chemical products and synthetic fibers
13. Manufacture of pharmaceutical products
14. Rubber and plastics industries
15. Manufacture of other non-metallic mineral products
16. Production of concrete, cement, lime, plaster, etc.
17. Metallurgy and metal work
18. Manufacture of machines and equipment
19. Manufacture of electric and electronic equipment
20. Shipbuilding and refitting
21. Aircraft and space vehicle construction
22. Manufacture of other transportation equipment
23. Other manufacturing industries
24. Waste material recover
25. Electrical production and distribution
26. Production and distribution of gas combustibles
27. Capture, treatment and distribution of water
28. Construction
29. Wholesale and retail, repair of vehicles and domestic items
30. Hotels and restaurants
31. Transportation, warehousing and communications
32. Financial, real estate and rental businesses
33. IT businesses
34. Research and development, architecture and engineering
35. Business to business services
36. Public administration
37. Education
38. Health and social action
39. Community, social and personal services

The updated version of this document is available on www.ilnas.lu.

The printed versions are not managed.


Sample of accreditation scope for a systems certification organization:

	OFFICE LUXEMBOURGEOIS D'ACCREDITATION ET DE SURVEILLANCE	
Body:		Standard: ISO/IEC 17021 or ISO/IEC 17021-1
Contact:		Accreditation no.:
Street:		Version:
Town:		
Country:		
Telephone:		
Fax:		
E-mail:		
Accreditation scope for a management system certification body		
General domain: <i>(Please fill up a table for each general domain)</i> <i>(examples : SMQ1 - OR... SMQ2 –OR ...SMQ3 – ...ORSMQ4 - ... etc.)</i>		
Certification standards: <i>(examples: ISO 9001 :2015 OR ISO 13485 :2003 OR ISO/IEC 27001 :2013 OR ISO 14001 etc.)</i>		
Technical domains: -> <i>see here above or annex « A005 – Accreditation domains covered by OLAS »</i>		

*In case of **notification**, please specify the European directive and modules/annexes which are concerned by notification – example:*

European Directive: <i>EU3 – 94/9/EC - equipment and protective systems intended for use in potentially explosive atmospheres</i>
Modules, annexes: <ul style="list-style-type: none"> • <i>annex n°.....</i>


Sample of accreditation scope for a products certification organization:

		OFFICE LUXEMBOURGEOIS D'ACCREDITATION ET DE SURVEILLANCE	
Body:		Standard: ISO/IEC 17065	
Contact:		Accreditation no.:	
Street:		Version:	
Town:			
Country:			
Telephone:			
Fax:			
E-mail:			
Accreditation scope for a product certification body			
General domain: (Please fill up a table for each general domain)			
Technical domains:			
Products or groups of materials		Reference frames	
		standards-based, - regulations - European directives (+modules, annex, articles, if applicable)	

For technical domains for the certification of persons select from:

1. Quality and assessor staff
2. Environmental and inspector staff
3. Security staff
4. Sanitary and assessor
5. Trainers
6. Non-destructive test staff
7. Steel industry staff
8. Inspection staff
9. Other (provide detailed description)

Sample of accreditation scope for a person certification body:

		OFFICE LUXEMBOURGEOIS D'ACCREDITATION ET DE SURVEILLANCE	
Body:		Standard: ISO/IEC 17024	
Contact:		Accreditation no.:	
Street:		Version:	
Town:			
Country:			
Telephone:			
Fax:			
E-mail:			
Accreditation scope for a person certification body			
General domain:			
Technical domains:			
Products or groups of materials		Reference frames	
		standards-based, - regulations - European directives	


6. Service providers for digitization and electronic archiving certification bodies

6.1 Sample of accreditation scope for service providers for digitization and electronic archiving certification bodies

Please refer to F001C

The **general and technical domains** for digitization and electronic archiving certification bodies are defined in the appendix *A005 – Accreditation domains covered by OLAS*.

Sample of accreditation scope for service providers for digitization and electronic archiving certification bodies:

		OFFICE LUXEMBOURGEOIS D'ACCREDITATION ET DE SURVEILLANCE
Body:		Standard: <u>ISO/IEC 17021:2011 + ISO/IEC 27006</u>
Contact:		Accreditation no.:
Street:		Version:
Town:		
Country:		
Telephone:		
Fax:		
E-mail:		
<u>Accreditation scope for service providers for digitization and electronic archiving certification bodies</u>		
General domain: <u>SMQ6 -</u>		
Certification standards: <u>ISO 27001, ISO 27002 and technical rule¹</u>		
Technical domains : <u>Digitization and/or electronic archiving</u>		
Type of activity	Reference frames	
	<ul style="list-style-type: none"> - standards-related - regulations, - European directives. 	
SMQ6.1.1.2, SMQ6.1.2...		

¹ Requirements from the annex of the grand-ducal regulation of the 25th July 2015 « portant exécution de l'article 4 paragraphe 1er de la loi du 25 juillet 2015 relative à l'archivage électronique »