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| OLAS_MAIN_Logo | F011A – Evaluating the services of a technical assessoror junior quality assessor To be completed by the lead assessor in order to evaluate the performances of a technical assessor or a junior quality assessor | | | LogoILNAS-2 |
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| --- | --- | --- | --- |
| name of the assessor / expert | Click here to enter text. | | Technical assessor  Technical expert  Junior quality assessor |
| Accreditation standard(s) | Click here to enter text. | Assessed CAB | Click here to enter text. |
| Technical domain assessed by the assessor/technical expert | Click here to enter text. | Identification n° of the CAB | Click here to enter text. |
| Type of assessment | initial | extension | surveillance |
| additional | renewal |  |
| Date (s) of assessment | Click here to enter text. | | |
| Form completed by: | Click here to enter text. | | |

**Preparation of assessment and audit report redaction**

|  |  |
| --- | --- |
| Contribution to the assessment schedule | excellent  good  fair  poor |
| Communication capacity | excellent  good  fair  poor |
| In-time transmission of own part of the assessment report | excellent  good  fair  poor |
| Comments | Click here to enter text. |

**On site observation**

|  |  |  |  |
| --- | --- | --- | --- |
| Preparation of assessment | excellent  good  fair  poor | | *not observed* |
| Registration of findings on OLAS documents | excellent  good  fair  poor | | *not observed* |
| Technical assessment capability and knowledge | excellent  good  fair  poor | | *not observed* |
| Knowledge of the accreditation standard | excellent  good  fair  poor | | *not observed* |
| Understanding of the OLAS documentation | excellent  good  fair  poor | | *not observed* |
| Technical knowledge/ expertise *(assessor/ technical expert)* | excellent  good  fair  poor | | *not observed* |
| Understanding of assessed domain *(junior quality assessor)* | excellent  good  fair  poor | | *not observed* |
| Conflict management ability | excellent  good  fair  poor | | *not observed* |
| Knowledge of the language used during the assessment | excellent  good  fair  poor | | *not observed* |
| Ability to carry out the assessment in the projected time | excellent  good  fair  poor | | *not observed* |
| The following aspects should have been more considered | Compliance with OLAS procedures and appendices  Use of the OLAS logo  Compliance with the EA, IAF or ILAC documents  Skills of the personnel  Results of proficiency testings *(assessor/ technical expert)*  Adequacy of measurement uncertainties *(assessor/ technical expert)* | Control of the traceability to the SI measurement standards, reference materials or measurement equipment *(assessor/ technical expert )*  Corrective actions for the last assessment and in-time realization  Other, please specify   : Click here to enter text. | |
| Personnel characteristics | Strengths  *(please choose max 3 of them)*  Please choose  Please choose  Please choose | Weak points  *(please choose max 3 of them)*  Please choose  Please choose  Please choose | |
| Comments | Click here to enter text. |  | |