

## **LVD Administrative Co-operation Working Group**

### **ADOPTED ADCO RECOMMENDATIONS**

**(\*) indicates they should be published on the Commission Internet homepage**

#### **RECOMMENDATION 1. (\*)**

If harmonised standards are used and referred to in the EC declaration of conformity, the presumption is that the product complies with essential requirements of the Low Voltage Directive (LVD). If other standards and methods are used the technical documentation should show evidence that the product fulfils the essential requirements of LVD. It is for the authority to prove non-conformity of the product with the provisions of the LVD before undertaking restrictions. (Helsinki 1997-11-27 Minutes item 6.3)

#### **RECOMMENDATION 2.**

It is recommended that the name of both the manufacturer and the importer should be indicated under item 2d of the notification form. (Stockholm 99-11-17 Minutes item 10)

#### **RECOMMENDATION 3.**

It is recommended that member states annex a translation of important parts of the notification/information form in English. (Stockholm 99-11-17 Minutes item 10)

#### **RECOMMENDATION 4.**

Recommended application of notification or information procedures for different cases;

1. Formal notification for CE-marked unsafe products using the notification/information form. To gain time it is recommended that Member States also informally send the notification directly to member states and DG Enterprise via E-mail.
2. Information to other member states and DG Enterprise for unsafe non CE-marked products using the notification/information form. To gain time it is recommended that Member States also informally send the information directly to member states and DG Enterprise via E-mail.

NB: Formal notifications have to be sent via the Permanent Representation of the Members State and be sent by ordinary mail.

(Brussels 1999-04-12--1999-04-13, agenda item 12)

#### **RECOMMENDATION 5.**

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#### **RECOMMENDATION 6.**

In the case a Member State has taken a restrictive measure against a product originating from another Member State and this has been notified to the Commission and to the other Member States, it is recommended that the notifying territory investigates/traces the company that has placed the product on the market. The name and address in question should be forwarded to the relevant market surveillance authority of that Member State.

(Brussels 2000-04 26 Minutes item 9)

**RECOMMENDATION 7.**

Concerning information provided under the Article 9 procedure, it is recommended that Member States, in addition to the written information in the notification/ information form, also annex photos of the product as well as of the nameplate (what they annex the nameplate?). Digital photos will be preferred.

(Brussels 2000-04 26 Minutes item 9)

**RECOMMENDATION 8. (\*)**

It is recommended that Member states require that a new type number be attached to a modified, earlier banned product, which has been brought into conformity

(Brussels 2000-04 26 Minutes item 9)

**RECOMMENDATION 9. (\*)**

Cord extension sets fall within the scope of the LVD. In the case of a single socket-outlet cord extension set the CE-marking should be affixed somewhere along the cord, e.g. directly on the cord or in the form of a tag or suchlike. If this is not feasible under reasonable technical/economic conditions, the CE-marking may be placed on the packaging. In the case of a multiple socket-outlet cord extension set the CE-marking may also be affixed on the multiple socket-outlet enclosure.

(Brussels 2000-11-15 Minutes item 8; and Brussels 2001-06-19 Minutes item 8)

**RECOMMENDATION 10. (\*)**

When a sales ban or recall is decided the issuing Member State should ensure, if possible, that the manufacturer, his authorised representative or the EEA-importer, is informed at the earliest possible stage.

(Brussels 2001-06-11 Minutes item 8)

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